

First Congregational Church of Guilford

Budget 2021: Fiscal Year Beginning 1/1/2021

	<u>Prior Budget 2020</u>	<u>Prior Year Actual 2020</u>	<u>Proposed Budget 2021</u>
Ministries Fund Income			
Pledges to Ministries Fund			
400101 Ministries Fund Pledge Income	\$565,000.00	\$557,957.00	\$569,039.00
400103 Ministries Fund Previous Year Pledge Income	\$3,600.00	\$2,355.00	\$5,000.00
Total Pledges to Ministries Fund	\$568,600.00	\$560,312.00	\$574,039.00
Designated Funds Contributions to Ministries Fund			
400320 Designated Christian Education Committee	\$0.00	\$5,322.15	\$2,098.00
400420 Designated Ministers	\$970.00	\$970.05	\$1,070.00
400510 Designated Organist	\$899.00	\$1,257.58	\$1,512.00
400620 Designated PF Committee	\$0.00	\$200.00	\$0.00
400720 Designated CGJ	\$1,322.00	\$536.08	\$591.00
400730 Designated PAJ	\$2,000.00	\$4,056.87	\$2,500.00
400810 Designated WFO Committee Improvement	\$821.00	\$0.00	\$0.00
400820 Designated Parish Care Team	\$5,184.00	\$5,212.69	\$5,750.00
400840 Designated Flower Committee	\$885.00	\$1,032.31	\$1,006.00
400860 Designated Memorial Garden Committee	\$740.00	\$1,239.94	\$816.00
Total Designated Funds Contributions to Ministries Fund	\$12,821.00	\$19,827.67	\$15,343.00
Miscellaneous Ministries Income to Ministries Fund			
401101 2020 Paycheck Protection Pgm/EIDL Special Inc	\$0.00	\$94,225.00	\$0.00
401202 Ministries Fund Unpledged Income	\$65,000.00	\$90,630.07	\$75,000.00
401203 Operating Fund Bank Interest	\$232.00	\$99.44	\$232.00
401204 Miscellaneous Income	\$1,875.00	\$1,411.21	\$180.00

401205 Miscellaneous Rebates	\$800.00	\$0.00	\$0.00
401206 Grocery Card Net Income	\$6,500.00	\$3,955.00	\$2,500.00
401301 Operating Fund Investment Income	\$0.00	\$548.02	\$0.00
401302 Previous Years' Deficit/Surplus	\$52,675.00	\$82,938.47	\$115,223.00
401303 Special Bequests & Gifts	\$300.00	\$0.00	\$300.00
401304 Trustee Distribution (General Use)	\$30,436.00	\$29,824.32	\$32,817.00
401305 Carleton Housing Trustee Distribution	\$12,000.00	\$12,101.96	\$12,472.00
402601 Use of Facilities Income	\$5,500.00	\$4,015.00	\$2,750.00
402602 Neighborhood Music School	\$16,000.00	\$3,755.00	\$8,000.00
402603 Spencer House Rental	\$0.00	\$12,000.00	\$28,800.00
403401 Special Events	\$7,500.00	\$0.00	\$0.00
406101 PF Contribution to PF Director Wages	\$7,500.00	\$0.00	\$0.00
406201 PF Contribution to PF Operating Program Expe	\$7,000.00	\$0.00	\$7,000.00
Total Miscellaneous Ministries Income to Ministries Fu	\$213,318.00	\$335,503.49	\$285,274.00
Total Ministries Fund Income	\$794,739.00	\$915,643.16	\$874,656.00
Designated Funds Income			
Ministries Fund Expense			
Administration Expense			
501101 Office Manager's Compensation	\$52,961.00	\$58,079.36	\$53,491.00
501102 Additional Office Help	\$13,000.00	\$0.00	\$13,000.00
501103 Bookkeeper and Data Manager	\$32,227.00	\$25,715.31	\$29,000.00
501104 Staff Appreciation	\$2,500.00	\$732.24	\$2,500.00
501105 Lead Pastor Sabbatical Transfer	\$2,496.00	\$7,000.00	\$2,400.00
501106 Minister of Faith Formation Sabbatical Transfe	\$0.00	\$2,400.00	\$2,400.00
501107 Staff FICA & Medicare	\$25,480.00	\$20,969.85	\$25,480.00
501108 Staff Life/Disability Insurance	\$4,627.00	\$5,100.96	\$4,627.00
501109 Worker's Compensation Insurance	\$6,577.00	\$6,328.00	\$6,577.00

501201 Treasurer's Expense	\$396.00	\$292.67	\$396.00
501202 Financial Secretary Supplies	\$1,920.00	\$1,014.82	\$1,920.00
501203 Bank Charges	\$260.00	\$370.16	\$252.00
501204 Payroll Processing	\$2,500.00	\$1,953.31	\$2,447.00
501206 Credit Card Clearing Account	\$0.00	(\$113.96)	\$0.00
501207 Professional Services	\$2,420.00	\$0.00	\$500.00
501208 Audit Fund Transfer	\$0.00	\$3,406.03	\$700.00
501209 Postage	\$2,000.00	\$2,804.56	\$3,000.00
501210 Administrative Supplies	\$3,000.00	\$2,912.25	\$3,000.00
501211 Media Platform Services	\$1,800.00	\$3,848.98	\$4,000.00
501212 Advertising	\$2,000.00	\$1,271.39	\$2,000.00
501213 Carleton Housing Allowance	\$12,000.00	\$12,000.00	\$12,000.00
501214 Credit Card Use Expense	\$2,520.00	\$1,785.23	\$2,000.00
501217 Loan Repayment	\$0.00	\$8,047.34	\$0.00
501301 Consociation Dues	\$2,250.00	\$2,469.00	\$2,250.00
501302 UCC Church Assessment Expense	\$5,000.00	\$0.00	\$0.00
501303 UCC Proportional Giving	\$60,000.00	\$60,000.00	\$60,000.00
501304 Staff Development Expense	\$0.00	\$205.00	\$0.00
501305 Council Chair Expense	\$50.00	\$0.00	\$50.00
501306 Church Historian	\$300.00	\$0.00	\$300.00
501307 Stewardship Committee	\$2,650.00	\$69.69	\$2,650.00
501308 Human Resources Committee	\$50.00	\$0.00	\$50.00
Total Administration Expense	\$240,984.00	\$228,662.19	\$236,990.00
Buildings & Grounds Expense			
502101 Sexton's Compensation	\$56,419.00	\$69,108.97	\$56,983.00
502102 Health Insurance - Sexton	\$12,690.00	\$0.00	\$12,737.00
502103 Sunday Sexton	\$5,400.00	\$4,539.48	\$5,454.00
502104 Night Watchman	\$2,100.00	\$200.00	\$0.00

502201 Sexton's Supplies	\$2,500.00	\$2,344.45	\$2,500.00
502202 Printing/Copier Expense	\$5,900.00	\$4,695.70	\$5,900.00
502204 Internet/Telephone	\$2,790.00	\$4,550.18	\$5,100.00
502205 Property/Liability Insurance	\$24,000.00	\$26,756.00	\$29,124.00
502206 Snow Removal	\$1,000.00	\$70.00	\$1,000.00
502207 Cleaning Services	\$21,710.00	\$17,480.00	\$22,230.00
502208 Grounds Upkeep	\$1,700.00	\$2,860.55	\$3,200.00
502209 Rubbish Removal	\$2,520.00	\$2,788.08	\$2,904.00
502210 Fire Systems Monitoring & Maintenance	\$1,200.00	\$1,871.50	\$1,400.00
502212 IT System Maintenance	\$0.00	\$0.00	\$500.00
502213 Office Equipment	\$0.00	\$0.00	\$2,000.00
502301 Electricity - Church	\$3,000.00	\$2,284.94	\$3,000.00
502302 Electricity - Spencer House	\$2,000.00	\$2,027.44	\$2,000.00
502303 Electricity - 19 Church Street	\$2,750.00	\$3,444.49	\$2,750.00
502304 Fuel - Church	\$7,900.00	\$7,902.15	\$7,800.00
502305 Fuel - Spencer House	\$3,000.00	\$2,259.72	\$3,100.00
502306 Fuel - 19 Church Street	\$1,700.00	\$1,886.68	\$1,800.00
502307 Water - Church	\$950.00	\$729.78	\$950.00
502308 Water - Spencer House	\$720.00	\$563.20	\$720.00
502309 Water - 19 Church Street	\$875.00	\$1,058.66	\$875.00
502401 Equipment-New	\$2,500.00	\$527.99	\$2,000.00
502402 Equipment-Repairs	\$1,000.00	\$248.88	\$1,000.00
502403 Repairs - Church	\$1,600.00	\$1,792.51	\$1,600.00
502404 Repairs - Spencer House	\$1,000.00	\$2,115.76	\$1,000.00
502405 Repairs - 19 Church Street	\$1,000.00	\$419.07	\$1,000.00
502502 Sound System Supplies	\$150.00	\$62.42	\$150.00
502601 Spencer House Rental Expense	\$0.00	\$2,400.00	\$0.00

502801 House Committee	\$650.00	\$0.00	\$650.00
Total Buildings & Grounds Expense	\$170,724.00	\$166,988.60	\$181,427.00
Christian Education Expense			
503101 Director CE & PF Ministries	\$52,000.00	\$46,000.08	\$52,520.00
503102 Nursery Care Wages	\$5,108.00	\$1,708.80	\$5,159.00
503103 Health Insurance-Director Child & Youth Minist	\$1,500.00	\$0.00	\$1,500.00
503201 Library Materials	\$300.00	\$0.00	\$300.00
503202 Church School Materials	\$6,000.00	\$3,206.96	\$5,000.00
503301 Confirmation	\$1,404.00	\$5,164.93	\$1,404.00
503302 Vacation Bible School	\$800.00	\$0.00	\$600.00
503401 All Church Event	\$600.00	\$357.86	\$500.00
Total Christian Education Expense	\$67,712.00	\$56,438.63	\$66,983.00
Clergy Expense			
504101 Lead Pastor Compensation	\$111,176.00	\$106,176.00	\$107,238.00
504103 Lead Pastor SECA Adjustment	\$5,000.00	\$5,000.00	\$5,000.00
504104 Minister of Faith Formation Compensation	\$88,019.00	\$84,719.04	\$52,899.00
504105 Minister of Faith Formation Housing	\$0.00	\$14,300.00	\$60,000.00
504106 Minister of Faith Formation SECA Adjustment	\$3,334.00	\$3,334.00	\$5,000.00
504110 Guest Preachers	\$700.00	\$450.00	\$600.00
504201 Lead Pastor Travel & Professional Developmen	\$4,296.00	\$3,876.86	\$4,296.00
504202 Minister of Faith Travel &Professional Develop	\$4,296.00	\$1,228.51	\$4,296.00
Total Clergy Expense	\$216,821.00	\$219,084.41	\$239,329.00
Music Expense			
505101 Director of Music Compensation	\$79,457.00	\$79,352.01	\$80,252.00
505102 Cherub Choir Director Wages	\$3,000.00	\$1,500.00	\$3,000.00
505103 Junior Choir Director Wages	\$3,000.00	\$1,500.00	\$3,000.00
505104 Substitute Organists & Musicians	\$5,000.00	\$1,625.00	\$5,000.00
505201 Music Supplies	\$1,000.00	\$85.22	\$1,000.00

505202 Music Instrument Maintenance	\$4,300.00	\$2,450.00	\$4,300.00
505203 Music Choral/Instrument Purchase	\$3,000.00	\$957.22	\$3,000.00
505204 Music Equipment	\$1,500.00	\$1,170.21	\$1,500.00
505205 Music Professional Development	\$2,000.00	\$843.61	\$2,000.00
505206 Music Member & License Fees	\$1,500.00	\$1,220.22	\$1,500.00
Total Music Expense	\$103,757.00	\$90,703.49	\$104,552.00
Pilgrim Fellowship Expense			
506102 Director CE & PF Comp From PF Fund	\$7,500.00	\$7,500.00	\$0.00
506201 PF Operating Expense	\$5,520.00	\$3,724.90	\$5,500.00
Total Pilgrim Fellowship Expense	\$13,020.00	\$11,224.90	\$5,500.00
Outreach Expense			
507101 Prison Ministry Coordinator Wages	\$3,500.00	\$3,500.00	\$3,500.00
507201 CGJ Outreach	\$15,000.00	\$14,852.48	\$15,000.00
507301 Peace, Affirmation & Justice Committee	\$4,800.00	\$5,037.46	\$5,500.00
508201 Parish Care Team	\$750.00	\$0.00	\$750.00
508401 Flower Committee	\$3,275.00	\$2,210.06	\$3,275.00
508501 Memorial Committee	\$700.00	\$0.00	\$300.00
508601 Memorial Garden Committee	\$1,000.00	\$474.00	\$500.00
508701 Hospitality Committee	\$660.00	\$542.81	\$750.00
508702 Welcome and Inclusion	\$1,000.00	\$700.99	\$1,000.00
Total Outreach Expense	\$30,685.00	\$27,317.80	\$30,575.00
Total Ministries Fund Expense	\$843,703.00	\$800,420.02	\$865,356.00
Designated Funds Expense			
<u>Difference</u>	<u>(\$48,964.00)</u>	<u>\$115,223.14</u>	<u>\$9,300.00</u>

